

## Diploma of Quality Auditing

### DESCRIPTION:

This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate their own work and/or the work of a team. They may work as quality assurance managers, quality facilitators, quality and improvement consultants or service quality system support analysts.

### CURRENCY:

<https://training.gov.au/Training/Details/BSB51615>

### PRE-REQUISITES:

There are no pre-requisites required for entry into this qualification.

### STUDY OPTIONS:

This course can be undertaken:

- As a customised program delivered to groups and/ or individuals on-site or in the workplace
- By Recognition of Prior Learning (RPL) <http://riiskillscentre.com.au/AQF-RP-An-Explanation.pdf>

### START DATES:

Intakes for customised programs are ongoing throughout the year. Delivery can be undertaken in the workplace in consultation with your employer.

Enrolment for RPL courses can be undertaken at any time.

### DELIVERY VENUE:

TBA pending client student requirements.

### WORKPLACE ARRANGEMENTS:

As this qualification is largely assessed in the workplace, sequencing of assessment and any identified training required (as found during the assessment process) and further due to operating constraints of the student company, there is no formalised delivery assessment time table proposed. The opportunity to cluster elements for assessment will be adopted should the opportunity present itself at any time.

During the initial consultation phase with the client, Rii will determine whether suitable plant and equipment is available / in use by the client and that access be given to the participant to enable training / assessment to be undertaken at a pre-determined time.

### COURSE DURATION:

The qualification is to be delivered over 12 months, student dependent.

### MODE OF DELIVERY:

This training program is to be delivered as a combination of face to face and on the job training.

### TYPES OF ASSESSMENT:

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Using suitable selected assessment tools, pending client student requirements and delivery mode.

Assessment tools may include:

- Written assessment
- Workbook
- Projects
- RPL
- Task observation
- Verbal questioning

### COURSE MATERIALS:

All materials supplied by the RTO.

### COURSE STRUCTURE:

To obtain this qualification, a total of 8 units must be completed.

- This qualification has no core units
- 8 elective units must be selected, of which:
  - 3 elective units must be selected from the Group A units listed below
  - 2 elective units must be selected from the Group A or Group B units listed below or from an equivalent level qualification within this Training Package
  - 3 elective units may be selected from the Group A or Group B units listed below, or any currently endorsed Training Package, or accredited course at the same qualification level
  - if not listed below, 1 unit may be selected from either a Certificate IV or Advanced Diploma qualification

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

Elective Units		
<b>Group A</b>		
Code	Unit name	Hours
BSBAUD402	Participate in a quality audit	40
BSBAUD501	Initiate a quality audit	40
BSBAUD503	Lead a quality audit	60
BSBAUD504	Report on a quality audit	60
BSBINM501	Manage an information or knowledge management system	50
BSBR501	Manage risk	60
<b>Group B</b>		
Code	Unit name	Hours
BSBMGT502	Manage people performance	70
BSBMGT516	Facilitate continuous improvement	60
BSBPMG513	Manage project quality	40
BSBSUS501	Develop workplace policy and procedures for sustainability	50

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### Elective Units

BSBWOR502	Lead and manage team effectiveness	60
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### CAREER & PATHWAYS:

Career opportunities include Quality Assurance Manager, Internal Auditor, Quality and Improvement Consultant, Quality Facilitator and Service Quality System Support Analyst.

After achieving the BSB51615 Diploma of Quality Auditing, candidates may undertake BSB60215 Advanced Diploma of Business.

### FUNDING:

Not available for this course.

### STUDENT SUPPORT:

Refer Rii's Student Handbook located on our website <http://www.riiskillscentre.com.au>

### DELIVERY BY THIRD PARTY:

This course is delivered in Tasmania on behalf of Rii Skills Centre by:

Tasmanian Safety & Training Services

t: 0499 526 627

e: [training@tsts.net.au](mailto:training@tsts.net.au)

### ACCREDITATION:

Qualifications granted by Rii Skills Centre have been endorsed by the Australian Skills Quality Authority (ASQA).

Rii Skills Centre is a registered training organisation (RTO) listed on the website.

[www.training.gov.au](http://www.training.gov.au)

Our national provider number is 32326.

We hold registration to deliver this qualification which is nationally recognised and comes from the nationally endorsed *BSB Business Services Training Package*.

A Diploma recognised within the Australian Qualification Framework (AQF) will be issued if the full qualification is completed, a Statement of Attainment for individual units successfully completed when the whole qualification is not completed.

To find out more, contact the Rii team at [enquiries@riiskillscentre.com.au](mailto:enquiries@riiskillscentre.com.au)