

## Certificate IV in Work Health and Safety

### DESCRIPTION:

This qualification is suitable for people working in a Work Health and Safety (WHS) role who work to provide leadership and guidance to others and have some limited responsibility for the output of others.

The qualification reflects the role of workers who apply a broad knowledge base and well developed skills in a wide variety of contexts and may include coordinators, advisors and facilitators.

### CURRENCY:

<http://www.training.gov.au/Training/Details/BSB41415>

### PRE-REQUISITES:

There are no pre-requisites required for entry into this qualification.

### STUDY OPTIONS:

This course can be undertaken:

- As a customised program delivered to groups and/ or individuals on-site or in the workplace
- By Recognition of Prior Learning (RPL) <http://riiskillscentre.com.au/AQF-RP-An-Explanation.pdf>

### START DATES:

Intakes for customised programs are ongoing throughout the year. Delivery can be undertaken in the workplace in consultation with your employer.

Enrolment for RPL can be undertaken at any time.

### DELIVERY VENUE:

TBA pending client student requirements.

### WORKPLACE ARRANGEMENTS:

As this qualification is largely assessed in the workplace, sequencing of assessment and any identified training required (as found during the assessment process) and further due to operating constraints of the student company, there is no formalised delivery assessment time table proposed. The opportunity to cluster elements for assessment will be adopted should the opportunity present itself at any time.

During the initial consultation phase with the client, Rii will determine whether suitable plant and equipment is available / in use by the client and that access be given to the participant to enable training / assessment to be undertaken at a pre-determined time.

### COURSE DURATION:

The qualification is to be delivered over 12 months, student dependent.

### MODE OF DELIVERY:

This training program is to be delivered as a combination of face to face and on the job training.

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### TYPES OF ASSESSMENT:

Using suitable selected assessment tools, pending client student requirements and delivery mode.

Assessment tools may include:

- Written assessment
- Workbook
- Projects
- RPL
- Task observation
- Verbal questioning

### COURSE MATERIALS:

All materials supplied by the RTO.

### COURSE STRUCTURE:

To obtain this qualification, a total of 10 units must be completed.

- 5 core units
- 5 elective units, of which
- 3 units must be from Group A below.
- 2 units may be from Group A, Group B or any currently endorsed Training Package or accredited course at the same qualification level
- if not listed below, 1 elective unit may be selected from a Certificate III or Diploma from any currently endorsed Training Package or accredited course

Elective units must be relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

Core Units		
Code	Unit name	Hours
BSBWHS402	Assist with compliance with WHS laws	40
BSBWHS403	Contribute to implementing and maintaining WHS consultation and participation processes	40
BSBWHS404	Contribute to WHS hazard identification, risk assessment and risk control	60
BSBWHS405	Contribute to implementing and maintaining WHS management systems	50
BSBWHS406	Assist with responding to incidents	40

Elective Units		
Group A		
Code	Unit name	Hours
BSBCMM401	Make a presentation	30

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Elective Units		
BSBPMG522	Undertake project work	60
BSBRES401	Analyse and present research information	40
BSBSUS401	Implement and monitor environmentally sustainable work practices	40
BSBWHS407	Assist with claims management, rehabilitation and return-to-work programs	50
BSBWHS408	Assist with effective WHS management of contractors	30
BSBWHS409	Assist with workplace monitoring processes	60
BSBWHS410	Contribute to work-related health and safety measures and initiatives	40
PUAWER002B	Ensure workplace emergency prevention procedures, systems and processes are implemented	15
Group B		
Code	Unit name	Hours
BSBCMM401	Promote innovation in a team environment	30
BSBINN301	Show leadership in the workplace	40
BSBMGT401	Implement continuous improvement	50
BSBMGT403	Write complex documents	40
BSBWRT401	Contribute to assessment	50
TAEASS301B	Provide work skill instruction	10

### CAREER & PATHWAYS:

Employment pathways include engagement as a WHS Coordinator and WHS Officer.

After achieving the BSB41415 Certificate IV in Work Health and Safety, candidates may undertake the BSB51315 Diploma of Work Health and Safety, a qualification for those wishing to maintain the Work Health and Safety (WHS) program in an organisation. It reflects the role of practitioners who apply a substantial knowledge base and well-developed skills in a wide variety of WHS contexts.

### FUNDING:

Not available for this course.

### STUDENT SUPPORT:

Refer Rii's Student Handbook located on our website <http://www.riiskillscentre.com.au>

### DELIVERY BY THIRD PARTY:

This course is delivered in Tasmania on behalf of Rii Skills Centre by:

Tasmanian Safety & Training Services

t: 0499 526 627

e: [training@tsts.net.au](mailto:training@tsts.net.au)

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### ACCREDITATION:

Qualifications granted by Rii Skills Centre have been endorsed by the Australian Skills Quality Authority (ASQA).

Rii Skills Centre is a registered training organisation (RTO) listed on the website.

[www.training.gov.au](http://www.training.gov.au)

Our national provider number is 32326.

We hold registration to deliver this qualification which is nationally recognised and comes from the nationally endorsed *BSB Business Services Training Package*.

A Certificate IV recognised within the Australian Qualification Framework (AQF) will be issued if the full qualification is completed, a Statement of Attainment for individual units successfully completed when the whole qualification is not completed.

To find out more, contact the Rii team at [enquiries@riiskillscentre.com.au](mailto:enquiries@riiskillscentre.com.au)

